**City of Tipton Municipal Library District**

**Board of Trustees Meeting October 27, 2022**

# I. CALL TO ORDER

Jeanne Edwards, president, called to order the regular meeting of the City of Tipton Municipal Library District Board of Trustees at 6 p.m. Thursday, October 27, 2022, at Price James Memorial Library, Tipton, Mo.

**II.** **PLEDGE OF ALLEGIANCE**: All present recited the Pledge of Allegiance.

**III.** **ROLL CALL:** The following trustees were present: Jeanne Edwards, Lori Bestgen, Reta Bestgen, Kerry Uptergrove and Lianne Twyman. Trustees Deann Lawson, Georgianna Morgan, Karla Pettigrew and Emily Heard were absent. Library Director Marsha Nelson, Nancy Bookout and Henry Bestgen were also present.

**IV. APPROVE AGENDA**

Lori Bestgen made a motion to approve the agenda. Lianne Twyman seconded and the motion carried.

**V. APPROVE MINUTES FROM LAST MEETING**

Karla Pettigrew previously distributed the Sept. 22, 2022, meeting minutes via email. Kerry Uptergrove made a motion to approve the minutes. Lori Bestgen seconded and the motion carried.

## VI. TREASURER’S REPORT

Lori Bestgen previously distributed the treasurer's report by email which included a review of the general ledger, balance sheet and the operating budget. The Ameren bill no longer needs to be approved as it’s paid by credit card rather than by check. Lianne Twyman made a motion to approve the treasurer’s report. Kerry Uptergrove seconded and the motion carried. Lori also reported that next month is when MOPERM liability and contents insurance is approved.

## VII. LIBRARY DIRECTOR’S REPORT

Marsha Nelson, library director, previously distributed the September circulation report via email and gave a general update with the following items.

* **Homeschool families**: As their numbers have grown larger than expected, the homeschool group will meet at a church in California that can accommodate them. They will use Price James when needed.
* **Story hour:** Due to rainy weather preventing the preschool students from walking to the library, Marsha has been going to the preschool classes to read to them.
* **Libby workshop:** Marsha led a worship on Libby with the sixth-, seventh- and eighth-grade teachers at St. Andrew Catholic School.The teachers will pass on the e-book training to the students so they can have an option to read the required books to attend the Children’s Literature Festival in Warrensburg.
* **Book donation:** The library received another large book donation from a Tipton resident. The majority of the books went to the recycling bin and free books. Two boxes went to Better World Books and Marsha added a few to the inventory.
* **MPLD Conference:** Registration has started for the Missouri Public Library Directors Conference in December at Columbia. Marsha reports many library directors are “up in arms” about Missouri Secretary of State Jay Ashcroft’s submission of a rule protecting minors from obscene materials at state funded libraries. At Price James the parents have the ultimate decision as to what their children read, not the librarians.
* **Adult groups:** Several adult groups have been using the library for meetings so the adult programing is up.
* **Courier service:** The library has been having issues with the courier service again as the service is breaking in a new driver. The library staff have their fingers crossed that he will get better at delivering books.
* **Maclay Home:** Marsha will read a Halloween book at 6:15 p.m. Saturday, Oct. 29, at the Maclay Home that is sponsoring several activities that evening.

## VIII: FRIENDS OF PRICE JAMES REPORT

Marsha reported the Friends have received a $3,000 donation designated for the new sign at the library.

## IX: UNFINISHED BUSINESS

**Yard Sign Committee**: Lori Bestgen and Nancy Bookout presented a picture of the proposed sign. Black posts with finials will support a white sign with cut outs revealing a black “Price James Memorial Library” and painted burgundy stripes above and below the wording. Across the top of the sign between the posts will be a line of laser cut finials to coordinate with ones on the library roof. There was some discussion on size of the sign, placement and involvement of the city’s maintenance crew to prepare the site for the sign. Lori Bestgen moved to approve the sign as presented to be manufactured by Koechner’s. Kerry Uptergrove seconded the motion and it carried. Marsha will contact the city to proceed with demolition of the old sign and prep work for the new one.

## X: NEW BUSINESS

**Library director evaluation**: The president will email forms with performance evaluation and focus area evaluation of the library director to be returned prior to the next meeting. At the closed session of the November meeting, the trustee will complete the evaluation and set new focus areas for next year.

## XI: NEXT MEETING AND ADJOURNMENT

The next regular meeting was set for 6 p.m. Thursday, Nov. 17, 2022, a week earlier than usual as the regular meeting date falls on Thanksgiving.

There being no further business, Jeanne Edwards, president, adjourned the meeting.

## Submitted by Jeanne Edwards and Reta Bestgen, substitute secretaries

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